



Public Skating Patrollers & Cashier

Community Services Department

Position Summary

The Community Services Department requires mature individuals to fill the part-time seasonal positions of skate patrollers and cashiers for the Public Skating Program. Reporting to the Program Assistant, Skating. This position is responsible for maintaining order during the public skating program and providing a safe and enjoyable environment. Work Schedule: Seasonal employment, shifts may vary.

Major job responsibilities - Skate Patroller

- Monitoring and supervising of the public skating program
- Prevent and respond to emergency situations
- Skate among participants for the duration of the skate and enforce public skating rules
- Maintain good communication with the arena staff and public skating supervisor
- Ensures that proper safety procedures are followed at all times
- Attend all training sessions and meetings
- Handle customer inquires and concerns
- Other duties as assigned

Major job responsibilities – Cashier

- Responsible for receiving and recording of all monies collected during the public skating session
- Prepare financial summary sheets
- Monitor the number of participants and organize waitlists
- Maintain good communication with the arena staff and public skating supervisor
- Attend all training sessions and meetings
- Handle customer inquires and concerns
- Other duties as assigned

Education and Experience

Applicants must be 16 years of age. Experience in a related field is beneficial. Proficient verbal communication skills are required. Patrollers must have a strong skating background, have their own skates and wear a helmet while patrolling. Cashiers should have strong basic math skills. Emergency First Aid and CPR training are also required.

Interested applicants should submit a resume to:

Town of Milton, Department of Corporate Services,
150 Mary St., Milton, Ontario L9T 6Z5
Attention: Coordinator, Human Resources

Fax: (905) 875-5414

E-mail: [Human Resources](#)

In accordance with the Freedom of Information and Privacy legislation, applicant information is collected under the authority of the Municipal Act and will be used strictly for candidate selection.