



Building Department Demolition Permit Clearances

Please Note: This Clearance form must accompany demolition permit applications. Obtain signatures from all authorities regardless of whether or not the service is provided onto the property. Demolition permits cannot be issued without approval from the listed authorities.

Please see reverse for demolition requirements

***** Please return this form, once completed along with a Demolition Application to the Milton Building Department *****

ADDRESS OF DEMOLITION: _____

DATE OF DEMOLITION: _____

PROPERTY OWNER(S): _____

OWNER(S) ADDRESS: _____

PHONE # : _____

CONTRACTOR: _____

CONTRACTOR ADDRESS: _____

EMAIL: _____

PHONE # : _____

Authority	Notes	Signature	Date
Town of Milton - Fire Dept. 610 Savoline Blvd., Milton T- 905-878-9251 Fax- 905-878-5914 Email- FireServices@milton.ca	Must comply with Section 8 of the Ontario Fire Code. Please note: ***No open-burning permitted***		
Town of Milton-Engineering and Construction Department 150 Mary Street, Milton T- 905-878-7252 (ext.- 2398) E-mail- engineering@milton.ca	Locations of storm sewers and storm sewer easements on property.		
Milton Hydro 200 Chisholm Ave., Milton T- 905-876-4611 (ext.- 264) Fax- 905-876-2044 E-mail- engineering@miltonhydro.com	Schedule appointment for removal of hydro meter.		
Heritage Milton Town of Milton (Planning Dept.) 150 Mary Street, Milton T- 905-878-7252 (ext.- 2398) Fax- 905-876-5024	Heritage Act Town of Milton Inventory		
Union Gas (Burlington) T- 1-877-362-7434 Fax- Email	Call 6 weeks ahead to schedule appointment for disconnect of gas This form will only be signed once disconnect has been completed.		
Region of Halton- Public Works 1151 Bronte Road, Oakville T- 905-825-6000 (ext.- 7878 or 7879) Fax- 905-847-0982	Regional facilities such as water services and sanitary sewers		

Once a demolition permit has been issued and the demolition has been completed, contact the Milton Building Department at 905-878-7252(ext.- 2396) to request a post-demolition inspection.

Demolition Permit Application # : _____

Demolition Requirements

All demolition projects shall comply with the following:

1. In accordance with Section 21(3) of Regulation 903 under the Ontario Water Resources Act, any well on a property that is not being used or maintained for future use must be abandoned. Therefore, the owner/agent is required to submit a record of well abandonment (issued by a licensed well contractor) to the Region of Halton Health Department to verify the decommissioning of the well(s) on the property.
2. The contractor shall make every effort to minimize the amount of dust generated during demolition. A method of dust control can be, but is not limited to, wetting- down the construction debris during the actual demolition. Dust complaints are regulated under the Town of Milton Property Standards By-law No. 131-2012 (20.13.)
3. In accordance with the Occupational Health and Safety Act (OHS&A) before beginning a demolition, the owner shall determine whether any designated substances are present at the project site and shall have a report prepared of all designated substances (DSR) that are present at the site. The requirement for a DSR is regulated by the Ministry of Labour (MOL). Failing to provide a DSR to a MOL officer may result in the stoppage of work.
4. All windows shall be broken **INWARDS** prior to the start of the demolition.
5. Hours of work are regulated by the Town of Milton's Noise By-law. This would include the noise generated by construction equipment, the delivery of materials and/or idling trucks.
6. It is the responsibility of the property owner and/or person to whom a permit is issued to maintain a safe construction site. This may include, but is not limited to requiring and maintaining the installation of a fence to prevent unwanted access to the construction site.

*Note: OBC 1.2.2.3. The applicant for a permit requesting the demolition of a building shall retain a professional engineer to undertake the general review of the project during demotion, where:

The building exceed three (3) storeys in building height or 600m² (6460 sq. ft.) in building area;

The building structure includes pre-tensioned or post-tensioned members;

It is proposed that the demolition will extend below the level of the footings of any adjacent building and occur within the angle of repose of the soil, drawn from the bottom of such footings; or

Explosives or a laser are to be used during the course of demolition.

Owner/applicant is responsible to provide a designated substance report where required in accordance with the Occupational Health and Safety Act.

It is the applicant's responsibility to ensure that the demolition does not adversely affect adjacent lands or structures, and to take all necessary precautionary measures to assure the safety of workers and the general public.

FOR GAS SERVICE OR OTHER SITE WHERE FUEL TANK EXISTS:

Fuel Safety Branch to be notified in writing, with a copy submitted to Building Services, as part of the Demolition Application. (Ministry of Consumer & Commercial Relations, Fuel Safety Branch, 3300 Bloor Street West, Etobicoke, ON M8X 2X4)

UPDATED: November 6, 2018