



Payment in lieu of Land Conveyance
for Park or Other Public Recreational Purposes

NON-RESIDENTIAL INFORMATION FORM

Please fill in all known lines and check all applicable boxes

SECTIONS IN GREY FOR INTERNAL USE ONLY

Building Permit File #: _____

Permit Administrator: _____

Associated Town file(s): _____
(as applicable)

Applicant/Owner Name: _____

Applicant/Owner Telephone #/Email: _____

Property Address/Legal Description: _____
(Identify M-plan, if applicable/known)

Land conveyance for park or other public recreational purposes is applicable to all development or redevelopment of land in Milton in accordance with Town By-law 031-2024 and Policy no. 48. In lieu of conveyance, the Town may request a payment for the portion of private property otherwise required to be conveyed. To determine applicability, this form must be completed as part of your building permit application submission. Note additional details may be requested upon receipt/review of this form.

For more information on this process, please contact Renata Tracey, Parks Planner, in the Parks and Facility Planning section of the Facilities, Operations and Environment Division, Community Services Department, at 905-878-7252 ext. 2538 or via email at renata.tracey@milton.ca

PROPERTY INFORMATION

SIZE OF PROPERTY: _____ ac / m² (circle as applicable)

TOTAL DEVELOPABLE AREA*: _____ ac / m²

* Private lands to be developed/redeveloped for non-residential purposes (to align with any corresponding SP drawings)

Exclude any required land dedication by Town/Region for other purposes, or areas not permitted to be developed due to Conservation regulations and/or applicable zone provisions

PROPERTY CURRENTLY VACANT EXISTING USE(S): INDUSTRIAL COMMERCIAL OTHER: _____

EXISTING BUILDING/STRUCTURE Total existing GFA**: _____ m²

** GFA: Gross Floor Area; if multiple buildings, combine figure for total or provide addendum with breakdown

PROPOSED DEVELOPMENT

NEW CONSTRUCTION Total GFA proposed: _____ m²

DEMOLITION GFA (to be) demolished: _____ m²

Demolition Permit #: _____ (note as applicable or pending)

ADDITION/EXPANSION New GFA proposed: _____ m²

PROPOSED USE(S): INDUSTRIAL COMMERCIAL OTHER: _____

EXEMPTION CATEGORIES

Per Town By-law 031-2024; subject to verification by Town Parks Planner, supporting documentation may be required

- Addition(s) to existing commercial or industrial building less than 50% in GFA of the original building
Replacement of existing commercial or industrial building no greater in GFA than 150% of the original building; no change to the existing land use
Non-residential interior/exterior alteration(s) with no increase to the GFA of the existing building (e.g. alarm/sprinkler/solar system installations, mezzanines, façade improvements)
Land for which there is an in-force agreement in place that provides for the conveyance of land for park or other public recreational purposes, or the payment in lieu thereof (specify agreement details in comment section below)
Property to be developed by or on behalf of the Town, Region, Provincial government, Federal government, Milton Hydro, a publically funded Board of Education, local board or public hospital receiving aid under the Public Hospitals Act
Land vested in or leased to a post-secondary institution that receives regular and ongoing operating funds from the government for the purposes of post-secondary education and is exempt from development charges imposed under the Development Charges Act, 1997, or the Town's Development Charge By-law, as amended
Land, buildings or structures used or to be used for the purpose of a place of worship, or for the purpose of a cemetery or burial ground exempt from taxation under the Assessment Act
Temporary use of land, buildings or structures, as permitted through zoning by-laws and/or pursuant to section 39 of the Planning Act (e.g. residential sales pavillion)
Development creating or adding an accessory use, building or structure (e.g. garbage enclosure, storage shed)
Land on which non-residential, agriculture or farm buildings used or to be used for an active bona fide agriculture or farm purpose

ADDITIONAL COMMENTS/INFORMATION***

***if land conveyance or payment in lieu obligations were fulfilled under a previous permit or agreement, please cite the permit number/attach the applicable agreement schedule

APPLICANT AUTHORIZATION

_____ APPLICANT SIGNATURE

_____ DATE (M/D/Y)

COMMUNITY SERVICES REVIEW NOTES - INTERNAL USE ONLY
