

Pre-Authorized Payment Plan Account Change or Cancellation Request



Property Owner Information:

Roll number:

Name of current owner(s):

Property address:

Mailing address (if different from above):

Home phone:

Cell phone:

Email:

Fax:

Option A – Bank Account Change:

I am requesting an **account change** and will be remaining on the Pre-Authorized Payment Plan.

Account change must be in place prior to the following withdrawal date (installment date) (mm/dd/yy):

Please note: a revised void cheque must be attached to this form (line of credit, credit card, and cheques from savings accounts cannot be used).

Option B – Program Cancellation:

I am requesting to be **cancelled** from the Pre-Authorized Payment Plan.

Date of last withdrawal (installment date) (mm/dd/yy):

Property Owner Authorization:

Signature:

Date (mm/dd/yy):

Signature:

Date (mm/dd/yy):

Please note: a minimum of 15 business days' notice prior to your next scheduled withdrawal date is required for bank account changes or for cancellation from the program.

Submission Information:

Email: taxes@milton.ca

Fax: 905-876-5026

In person: Monday – Friday, 8:30 am - 4:30 pm
150 Mary Street
Milton, ON L9T 6Z5

Mail: PO Box 400
Milton, ON L9T 4Z1

Corporate Services Department: Tax Division, **Address:** 150 Mary Street, Milton, ON, L9T 6Z5

Phone: 905-864-4142, **Fax:** 905-876-5026, **Email:** taxes@milton.ca

Information provided on this form and any applicable attachments, is collected under the authority of the Municipal Act, 2001, Section 340, and will be used by the Town of Milton, Corporate Services Department to process your request. If you have questions about this collection, please contact a member of the Tax Division, 150 Mary Street, Milton, ON, L9T 6Z5, 905-864-4142.