

Instructions

Complete two copies of this form and sign each copy.

Person Appointing a Proxy:

1. You must be eligible to vote in the municipality.
2. The person you are appointing must be eligible to vote in the municipality.
3. You must know the person who you are appointing and be able to fill in their information.

To complete the form:

1. Provide your information in Box A.
2. Provide the information of the person you are appointing in Box B.
3. Sign and date the form in Box C.

Note: You must fill in the information of the person you are appointing before signing the form in Box C. It is unlawful to sign this proxy form unless Box B is completed. The witness may be any person sixteen (16) years of age or older.

After completing two copies of the form, give them to the person who you are appointing as your proxy.

This form is a public record and the copy on file with the clerk may be inspected by any person.

Person Being Appointed:

1. You must be eligible to vote in the municipality.
2. You may be appointed as the proxy of one or more family members (parent, grandparent, child, grandchild, sibling or spouse) **or** as the proxy of one person who is not a family member.

To certify the appointment:

Once the person appointing you has given you the two copies of the completed form, the forms will need to be commissioned before they are officially certified.

Note: The Town Clerk will require original, certified or notarial copies of identity of both the applicant and the proxy voter before certifying the proxy.

Photocopies will not be accepted.

You must sign the form in Box D in front of a designated election official.

After certifying the proxy (Box E), the clerk will keep one copy of the form and give the other copy back to you.

This form is a public record and the copy on file with the clerk may be inspected by any person.

To vote as a proxy:

Take the completed form to the voting location.

When you present the form, you will be required to take the oath in Box F.

After taking the oath, you can vote on behalf of the person who appointed you.

